

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	Te Kāhui Tātare Ture   Criminal Cases Review Commission
<b>Chief Executive**</b>	Parekawhia McLean
<b>Disclosure period start***</b>	1 July 2022
<b>Disclosure period end***</b>	30 June 2023
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	Colin Carruthers, Chief Commissioner (at Te Kāhui Board meeting)

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$25,496.10</b>	Figures include GST (where applicable)	<b>Number offered</b>	<b>1</b>
<b>Hospitality</b>	<b>\$0.00</b>	Figures include GST (where applicable)	<b>Number accepted</b>	<b>1</b>
<b>Other expenses</b>	<b>\$0.00</b>	Figures include GST (where applicable)	<b>Number declined</b>	<b>0</b>
<b>International Travel</b>	<b>\$18,622.91</b>	Figures include GST (where applicable)		
<b>Domestic Travel</b>	<b>\$6,873.19</b>	Figures include GST (where applicable)		
<b>Local Travel</b>	<b>\$0.00</b>	Figures include GST (where applicable)		

<b>Notes</b>				
* Headings on following tabs will pre populate with what you enter on this tab				
** Create a new workbook for a new Chief Executive				
*** Update if a shorter or different period is covered				
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member				

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Te Kāhui Tātare Ture   Criminal Cases Review Commission
<b>Chief Executive</b>	Parekawhia McLean
<b>Disclosure period start</b>	1 July 2022
<b>Disclosure period end</b>	30 June 2023
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.*

#### International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
15 October 2022	\$17,027.76	Chief Commissioner and CE attendance at 25th Anniversary of UK CCRC, visits to UK CCRC, Scottish CCRC, Innocence Project and Research Projects in USA	Flights, trains, accommodation, shuttles	UK and USA
27 October 2022	\$1,091.99	Mastercard - Overseas trip	Transport and meals	UK and USA
27 November 2022	\$503.16	Mastercard - Overseas trip	Transport, meals and NY taxes	USA
<b>Subtotal - international travel</b>	<b>\$18,622.91</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

#### Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
4 July 2022	\$390.00	Meeting with Incoming Minister of Justice	Airfares	Wellington
27 July 2022	\$172.50	Mastercard - Meeting with Minister of Justice	Taxis, parking at airport	Hamilton and Wellington
28 August 2022	\$381.20	Mastercard - Meeting with MOJ Monitor and attendance at ICE Forum	Taxis, parking at airport	Hamilton and Wellington
16 September 2022	\$504.10	2 day strategy retreat with Engagement and Communications Team	Hotel and car rental	Rotorua
19 September 2022	\$424.32	Meeting with MOJ Monitoring Team re Te Kāhui Budget Bid	Airfares	Wellington
25 September 2022	\$626.47	Attendance at State Memorial for Queen Elizabeth II	Airfares and accommodation	Wellington
27 September 2022	\$278.80	Mastercard - Meetings with MOJ Monitor and State Memorial	Taxis, parking at airport and meeting expenses	Wellington
27 October 2022	\$95.90	Mastercard - Meetings with Stakeholders	Taxi and parking at airport	Wellington
27 November 2022	\$610.70	Mastercard - Meetings with Stakeholders and Dinner with Staff while at 2 day Strategic	Taxis, parking at airport and meals	Wellington
13 December 2022	\$305.15	First Referral Press Conference	Accommodation	Wellington
27 December 2022	\$287.79	Mastercard - Meetings with Stakeholders	Taxis, parking at airport	Hamilton and Wellington
27 February 2023	\$63.00	Mastercard - Meeting with Stakeholder and NZ Herald Articles	Parking at airport	Hamilton
3 April 2023	\$592.87	Interviews for Investigation and Review Manager	Flights and accommodation	Wellington
27 March 2023	\$211.19	Mastercard - Meetings with Stakeholders and NZ Herald Article	Taxis, parking at airport	Wellington
17 April 2023	\$107.00	Mastercard - Meetings with Stakeholders and NZ Herald Articles	Parking at airport	Hamilton
8 May 2023	\$660.80	Interviews for Legal Manager	Flights and accommodation	Wellington
27 May 2023	\$311.54	Mastercard - Meetings with Stakeholders and NZ Herald Article	Taxis, parking at airport	Wellington
15 June 2023	\$734.45	Te Kāhui Board meeting in Wellington	Flights and accommodation	Wellington
27 June 2023	\$115.41	Mastercard - Meetings with Stakeholders and Committee meeting	Taxis, parking at airport	Wellington
<b>Subtotal - domestic travel</b>	<b>\$6,873.19</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	

#### Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)

Subtotal - local travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
<b>Total travel expenses</b>	<b>\$25,496.10</b>		

**Notes**

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

\*\* Note that GST may not apply to overseas purchases.

\*\*\* Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Te Kāhui Tātare Ture   Criminal Cases Review Commission
<b>Chief Executive</b>	Parekawhia McLean
<b>Disclosure period start</b>	1 July 2022
<b>Disclosure period end</b>	30 June 2023
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
No information to disclose				

<b>Total hospitality expenses</b>	<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>
-----------------------------------	---------------	---	---

**Notes**

\* Third parties include people and organisations external to the public service or statutory Crown entities.

\*\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

## Chief Executive Expense Disclosure

<b>Organisation Name</b>	Te Kāhui Tātare Ture   Criminal Cases Review Commission
<b>Chief Executive</b>	Parekawhia McLean
<b>Disclosure period start</b>	1 July 2022
<b>Disclosure period end</b>	30 June 2023
<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
No information to disclose				
<b>Total other expenses</b>	<b>\$0.00</b>	<b>Check - there are no hidden rows with data</b>	<b>Check - each entry provides sufficient information</b>	
<b>Notes</b>				
* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.				
Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.				
Total cost will appear automatically once you put information in rows above.				
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).				

## Chief Executive Gifts and Benefits Disclosure

Organisation Name	Te Kāhui Tātare Ture   Criminal Cases Review Commission
Chief Executive	Parekawhia McLean
Disclosure period start	1 July 2022
Disclosure period end	30 June 2023
GST on values	Figures include GST (where applicable)
Agency totals check	Data and totals on this worksheet checked and confirmed

### Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.  
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
14 December 2022	Box of fudge	Accepted	McCaw Lewis	Under \$100	

Total count of gift/benefit entries:	Offered	1	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	1		
	Declined	0		

**Notes**

\* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.  
 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.  
 A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.  
 Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).  
 Include gifts and benefits that are declined.  
 Number of gifts/benefits will update automatically once you put information in rows above.  
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).