

Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off*

Organisation Name	Te Kāhui Tātare Ture Criminal Cases Review Commission
Chief Executive**	Parekawhia McLean
Disclosure period start***	1 July 2021
Disclosure period end***	30 June 2022
Agency totals check	Data and totals have not yet been checked and confirmed for any sheet
Chief Executive approval****	This disclosure has been approved by the Chief Executive
Other sign-off****	Chief Commissioner, Colin Carruthers, QC

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

Throughout this workbook, input cells are shaded light green.

Summary of expenses	Cost in NZ\$	GST inc / exc		Gifts and benefits	Count
Travel expenses	\$6,740.34	Not yet indicated		Number offered	1
Hospitality	\$0.00	Not yet indicated		Number accepted	1
Other expenses	\$1,060.95	Not yet indicated		Number declined	0
International Travel	\$0.00	Not yet indicated			
Domestic Travel	\$6,740.34	Not yet indicated			
Local Travel	\$0.00	Not yet indicated			

Notes	
* Headings on following tabs will pre populate with what you enter on this tab	
** Create a new workbook for a new Chief Executive	
*** Update if a shorter or different period is covered	
**** This disclosure must be approved by the Chief Executive and another appropriate party, e.g. Board Chair, Chief Financial Officer or Audit and Risk Committee member	

Chief Executive Expense Disclosure

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GST on costs	
Agency totals check	

International, domestic and local travel expenses

All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.

International Travel (including travel within NZ at beginning and end of overseas trip)

Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
Subtotal - international travel		\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information

Domestic Travel (within NZ, including travel to and from local airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
1 July 2021	\$878.00	Attendance and presentation to 2-day Te Hunga Rōia Māori o Aotearoa-hui-ātau	Flights and accommodation	Christchurch
5 July 2021	\$430.00	Iwi stakeholder visits in Hawkes Bay	Flights and rental car	Hawkes Bay/Auckland
27 July 2021	\$363.00	ICE CE and Corporate Manager Forum (chairing meeting)	Flights	Wellington
27 July 2021	\$298.00	Mastercard - July 2021 - taxis while in Christchurch at Te Hunga Rōia Māori o Aotearoa and breakfast with Chief Commissioner	Taxis and meals	Wellington/Hamilton
17 August 2021	\$334.14	Attendance and presentation to Justice Sector Leadership Board and meeting with recruitment candidates (x3)	Flights	Wellington
29 August 2021	\$499.66	Mastercard - August 2021 - taxis while in Wellington for meetings, morning tea with prospective employee, airport parking while in Wellington, koha gifts for guest speakers at SLT wananga, stakeholder meeting with Waikato University	Taxi, airport parking and meeting with prospective employees and stakeholders	Wellington
2 March 2022	\$598.19	Justice Select Committee hearing with Chief Commissioner	Flights and accommodation	Wellington
3 March 2022	\$43.00	Mastercard - March 2022 - airport parking while in Wellington for meetings	Parking at airport	Hamilton
6 April 2022	\$173.60	Ministerial hui	Accommodation	Wellington
27 April 2022	\$389.90	Mastercard - April 2022 - one night accommodation while attending tangi for Moana Jackson, taxis while in Wellington for meetings and airport parking while in Wellington	Taxis and 1 x accommodation - tangi for Moana Jackson	Hawkes Bay/Wellington
28 April 2022	\$757.64	Attendance and presentation to Māori Women's Welfare League Conference	Flights and accommodation	Christchurch
4 May 2022	\$829.55	Meetings with Minister of Corrections and Stakeholders	Flights and accommodation	Wellington
18 May 2022	\$458.61	Meetings with NZ Police and Stakeholders	Flights	Wellington
29 May 2022	\$370.60	Mastercard - May 2022 - taxis while in Wellington for meetings, and attendance at Māori Women's Welfare League conference, airport parking while in Wellington and Christchurch, lunch with Wellington based staff member.	Taxis and 1 x lunch with Wellington based staff member	Wellington
30 June 2022	\$85.95	Staff hui at Rangiriri - included taking 2 other staff members	Mileage	Rangiriri
30 June 2022	\$230.50	Mastercard - June 2022	Taxis, airport parking and lunch	Wellington
Subtotal - domestic travel		\$6,740.34	Check - there are no hidden rows with data	Check - each entry provides sufficient information

Local Travel (within City, excluding travel to airport)

Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)

Subtotal - local travel	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information
Total travel expenses	\$6,740.34		

Notes

* Any non-standard date format or date outside 1 July - 30 June will raise an alert. Check entry and select 'Yes' to accept/continue.

** Note that GST may not apply to overseas purchases.

*** Please include sufficient information to explain the trip and its costs including destination and duration.

Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Group expenditure relating to each overseas trip.

Subtotals and totals will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A) for each travel category (local, domestic and international).

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Hospitality Offered to Third Parties*

All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
Total hospitality expenses	\$0.00	Check - there are no hidden rows with data	Check - each entry provides sufficient information	

Notes

* Third parties include people and organisations external to the public service or statutory Crown entities.

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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.

Total cost will appear automatically once you put information in rows above.

Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).

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All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense <small>(e.g. subscription part of employment agreement, development as agreed with SSC)</small>	Type of expense <small>(e.g. phone and data costs, membership fees)</small>	Location(s)
22 March 2022	\$575.00	Professional membership to Global Women's Network	Membership	Online
2 April 2022	\$400.00	Moana Jackson's tangi - on behalf of Te Kāhui Commissioners and Staff	Koha	Hastings
30 June 2022	\$85.95	Mileage Hamilton to Rangiriri (return) to attend staff event (took two other staff)	Mileage	Rangiriri

Total other expenses	\$1,060.95	Check - there are no hidden rows with data	Check - each entry provides sufficient information
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Notes	
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Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.	
Total cost will appear automatically once you put information in rows above.	
Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).	

Chief Executive Gifts and Benefits Disclosure

Organisation Name	Te Kāhui Tātare Ture Criminal Cases Review Commission
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GST on values	
Agency totals check	

Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
29 April 2022	Book: Nuku - Stories of 100 Indigenous Women	Accepted	Māori Women's Welfare League	\$65.00	Presented at Annual Conference

Total count of gift/benefit entries:	Offered	1	Check - there are no hidden rows with data	Check - each entry provides sufficient information
	Accepted	1		
	Declined	0		

Notes

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 Insert additional rows as needed: right click on a row number (left of screen) and select Insert - this will insert a row above selected row.
 A one-off offer of something worth \$25 is not included, but if the offer is made more than once a year, it should be disclosed.
 Include items such as invitations to functions and events, event tickets, gifts from overseas counterparts and commercial organisations (including that accepted by immediate family members).
 Include gifts and benefits that are declined.
 Number of gifts/benefits will update automatically once you put information in rows above.
 Mark clearly if there is no information to disclose - provide a note to this effect in the 'Date' column (column A).