

21 Whiringa-ā-nuku | October 2026

Tēnā koe

Expression of interest: Kaitohutohu Ngaio | Specialist Adviser

Ehara taku toa i te toa takitahi, engari he toa takitini.

Success is not achieved by one person alone, but through the contribution of many.

Te Kāhui Tātari Ture | Criminal Cases Review Commission warmly invites expressions of interest for appointment as a Kaitohutohu Ngaio | Specialist Adviser under section 10 of the Criminal Cases Review Commission Act 2019.

Te Kāhui reviews possible miscarriages of justice and refers appropriate cases to an appeal court. We are looking for a senior practitioner with recognised expertise in criminal law and significant appellate experience who can offer independent, practical advice across case reviews and section 25 investigations.

This appointment offers an opportunity to contribute senior appellate expertise as Te Kāhui progresses a substantial and complex casework programme. The role will help strengthen the quality and consistency of legal analysis, support earlier identification of material appellate issues, and provide Commissioners with informed advice when considering cases. It is an advisory appointment only, and all statutory decisions remain with the Commission.

The position is part-time, with an expected commitment of two days per month for a fixed 12-month term. Further information about the role, requirements, fee and conflicts of interest is provided in the attached position description.

If you are interested in this opportunity, please provide a brief statement outlining your relevant experience and interest in the role, together with a current curriculum vitae. Please send these to Alecia.Wright-Chand@ccrc.nz by **Friday, 30 October 2026**.

If you would like to discuss the role, please contact Kingi Snelgar, Kaikōmihana | Commissioner, at Kingi.Snelgar@ccrc.nz, or Alecia Wright-Chand, Pou Ratonga Rangapū | Corporate and Engagement Manager, at Alecia.Wright-Chand@ccrc.nz.

We would welcome an expression of interest from you and would be pleased to discuss the opportunity further if helpful.

Nāku iti noa, nā



Paula Rose QSO
Kaikōmihana Matua | Acting Chief Commissioner

Kaitohutohu Ngaio | Specialist Adviser Position Description

Te Kāhui Tātari Ture | Criminal Cases Review Commission reviews possible miscarriages of justice and refers appropriate cases to an appeal court. Te Kāhui also undertakes outreach and education and may inquire into systemic issues identified through its investigations.

Role Title:	Kaitohutohu Ngaio Specialist Adviser
Reports To:	Kaikōmihana Matua Chief Commissioner
Ā mātou ōhāki Our commitment	We honour Te Tiriti o Waitangi, value te ao Māori, support manaakitanga and respond to the needs of Māori and Pacific communities. You will understand the principles of Te Tiriti o Waitangi and seek to embed them in your mahi. You will be open to learning and building your confidence to contribute to our kaupapa and will communicate and engage respectfully and effectively with people from diverse backgrounds.
Te tūrangā nei Role purpose	Under section 10 of the Criminal Cases Review Commission Act 2019, the Commission may appoint a Specialist Adviser to provide independent specialist advice and expertise to assist it in carrying out its functions and duties. The role will strengthen the Commission's access to senior appellate expertise, supporting informed, robust and consistent consideration of case reviews and section 25 investigations.
Reporting and relationships	The Specialist Adviser reports to the Commission through the Chief Commissioner or, while that office is vacant, the Acting Chief Commissioner. The adviser works collaboratively with Commissioners and kaimahi responsible for case review and investigation.

Ngā haepapa matua Key responsibilities	At the request of the Chief Commissioner, the Specialist Adviser may: • Advise on case reviews and section 25 investigations, including appellate issues and the prospects of an appeal being allowed under section 17. • Review case material and provide independent, practical advice on material issues and considerations. • Provide advice on legal principles, appellate practice, procedure and developments relevant to the Commission's work. • Attend meetings of the Commission and participate in discussions when invited by the Chief Commissioner. • Support Commissioners' understanding of how relevant issues may be considered by an appeal court. • Provide written opinions, memoranda or other advice as requested. • Identify issues, risks or considerations that may be relevant to the Commission's assessment of cases. • Share knowledge and expertise to support the ongoing development of the Commission's capability.
Authority	The Specialist Adviser acts in an advisory capacity only. The role does not: • Confer membership of the Commission. • Confer voting rights. • Carry any delegated authority. • Permit the exercise of any statutory powers or functions of the Commission. All decisions remain the responsibility of the Commission.
Time commitment and fee	This is a part-time role involving: • Attending and preparing for Commission casework meetings. • Reviewing case material and advising on individual case reviews and section 25 investigations. • Being available for consultation as needed. The expected time commitment is two days per month. The term is fixed for 12 months. The fixed annual fee is \$34,320 (excluding GST), paid monthly. The Chief Commissioner may approve additional time for discrete or particularly complex work, paid at the daily rate of \$1,430 on a pro rata basis for part-days, up to a cap of 10 additional days. Reasonable travel expenses will be met in accordance with Te Kāhui policy.

Ōu pukenga Competencies

The Specialist Adviser should demonstrate:

Knowledge and experience

- Significant experience at a senior appellate level.
- A sound understanding of the criminal justice system and recognised expertise in criminal law.
- Standing with appellate courts and bar.
- An ability to analyse miscarriages of justice issues.
- Practical experience reviewing criminal cases, including assessing grounds of appeal, fresh evidence and prospects of success.
- Ability to analyse complex case material and provide clear, practical advice to Commissioners and kaimahi within required timeframes.
- The ability to act independent of active involvement in matters likely to come before the Commission.
- An understanding of Māori culture and the cultural context that may bear on criminal processes.

Skills and attributes

- Career experience at a senior level that reflects good judgement, integrity and impartiality.
- Experience in an executive decision-making role and/or in working within a statutory framework.
- The ability to work as part of a team.

Environmental awareness

- The judgement and discretion required to maintain the autonomy and independence essential to the Commission.
- The ability to maintain confidentiality and deal appropriately with sensitive information.
- Ability to identify and analyse relevant public, cultural and social perspectives.
- Sensitivity to, and understanding of, diverse cultural values and experiences.
- Ability to operate effectively under sector and public scrutiny.

Conflicts and confidentiality

The Specialist Adviser must:

- Maintain the confidentiality of all information obtained through the role.
- Disclose any actual, potential or perceived conflicts of interest.
- Declare any prior involvement in a case they are asked to review and not advise on a case in which they have acted.
- Comply with all Commission policies and requirements relating to conflicts, confidentiality and information security.
- Disclose any current Crown warrant, Crown Law instruction or instruction for an applicant, and agree a conflict-management plan with the Commission, including not appearing as counsel in any appeal referred by the Commission during the term.